

## Western District Conference Honorarium Guidelines for Conference Staff

We greatly appreciate the routine financial support of Western District Conference by our congregations, which allows WDC staff to provide many regular services and ministries to all WDC congregations.

We also note that this regular support does not fully cover additional staff services such as guest preaching, leading workshops and seminars, and special presentations. In addition, some congregations utilize conference staff and ministries more, or have greater financial resources, than other congregations.

For these reasons, honorariums for special ministries by WDC staff are helpful and appreciated, though not required. All honorariums are forwarded to WDC's operating budget (not kept by staff).

If your congregation desires to provide an honorarium for presentations by WDC staff in your congregation, we offer the following recommendations, with gratitude:

- Preaching or guest speaker: \$150-\$250 *per event*, or whatever amount your congregation would typically give as an honorarium for a guest preacher. Or, a special offering for Western District Conference would be a welcome alternative.

- Seminar for the congregation: \$100-\$150 *per hour*, depending on the nature of the event.

- Expenses: It is appropriate for the congregation to cover travel, lodging, food, and other expenses associated with hosting a guest presenter. Reimbursement for these costs may be paid to WDC to help cover added staff expenses.

Thank you for your support of WDC in our common mission and ministry together.

*October 2024*