

# Financial Reports

Shari Scheffler, Business Manager

Knudsen Monroe & Company, LLC Certified Public Accountants have completed an audit in accordance with generally accepted auditing standards and produced a series of financial statements that in all material respects represent fairly the financial position of the Western District Conference as of January 31, 2023. Western District Conference (WDC) will make this report available to members upon request.

The Western District Conference of Mennonite Church USA recorded its financial activity with the use of four separate funds:

**General Fund.** This fund records the transactions of the principal ministries of WDC. It is into this fund that individual, organizational and congregational contributions go to pay for conference's expenses. In the fiscal year ended January 31, 2023, members contributed \$327,455.21 to the General Fund. At the end of the year, Executive Board approved for \$122,161.00 (20%) of the Bequest Fund be moved to the general fund. 10% of this account is automatically added to the WDC operating fund at the end of the fiscal year. Up to 20% can be transferred to the operating fund to cover expenses with approval of the Executive Board.

**Revolving Loan Fund.** This fund operates separately, is governed by the Trustees Task Force and is used primarily to finance church buildings for member congregations and for capital improvements on Conference property.

**2500 Place Fund.** This fund also operates separately from the General Fund and records transactions related to the office and retail building owned by the conference. Rental income from tenants enabled the conference to generally occupy its offices with no charge to the General Fund. In February 2020, we began paying back a building loan from the Revolving Fund for a new roof and other large expenses. This loan expense appears on the General Fund budget. In July 2023, WDC sold the building to G5 Investments and will lease back space. The Revolving Fund loan was paid off with sale proceeds. 2500 Place Fund will be closed once all financial transactions have been completed.

**General Plant Fund.** This fund records the value of all physical assets (such as buildings, equipment and land) less accumulated depreciation. In the fiscal year ended January 31, 2023, the General Plant Fund decreased \$5,594. This brings the net assets of the General Plant Fund at the end of the fiscal year to \$156,204.

## General Fund Restricted Accounts

These accounts are used to record grants and other restricted monies received and track transactions from these funds. These funds are governed by either the Executive Board or one of the Commissions. The governing group has authority to determine the use of the funds. Some restricted accounts restrict the use of principal and specify that interest is only to be used.

# General Fund Balance Sheet

## February 1, 2022 to January 31, 2023

	<u>General Fund</u>	<u>Restricted Funds</u>	<u>Total all Fund</u>
<b>ASSETS</b>			
Union State Bank checking	(\$126,700.06)	\$342,131.71	\$215,431.65
Everence Trust Company - General	\$156,681.08	\$349,319.46	\$506,000.54
Everence Trust Company - Resource Endowment	\$1,045.89	\$89,820.82	\$90,866.71
Citizens - Cetera	\$79,775.28	\$341,754.43	\$421,529.71
Intrust Bank CD	\$0.00	\$27,881.83	\$27,881.83
Union State Money Market	\$101,953.34	\$0.00	\$101,953.34
Union State CD	\$8,402.71	\$114,637.04	\$123,039.75
Receivable from General Fund	\$0.00	\$149,245.97	\$149,245.97
Prepaid Expenses	\$6,354.46	\$0.00	\$6,354.46
Receivables	\$462.48	\$0.00	\$462.48
2500 Place Receivable	\$15,490.50	\$0.00	\$15,490.50
<b>TOTAL ASSETS</b>	<b>\$243,465.68</b>	<b>\$1,414,791.26</b>	<b>\$1,658,256.94</b>
<b>LIABILITY &amp; EQUITY</b>			
<b>CURRENT LIABILITIES</b>			
Credit Card payable	(\$3,386.90)	\$6,548.43	\$3,161.53
Due to Restricted Funds	\$149,245.97	\$0.00	\$149,245.97
Federal Payroll Tax Payable	\$1,948.02	\$0.00	\$1,948.02
State Withholding Tax Payable	\$206.02	\$0.00	\$206.02
Health insurance payable	(\$73.16)	\$0.00	(\$73.16)
<b>TOTAL CURRENT LIABILITIES</b>	<b>\$147,939.95</b>	<b>\$6,548.43</b>	<b>\$154,488.38</b>
<b>EQUITY</b>			
Building Relationship Event Grant	\$0.00	\$2,000.00	\$2,000.00
Translation Ministry Grant (Interpretation)	\$0.00	\$3,118.51	\$3,118.51
Operating Fund Current Balance (Retain Earnings)	\$95,525.73	\$0.00	\$95,525.73
<b>Executive Board</b>			
Hope Fund	\$0.00	\$2,097.65	\$2,097.65
Bequest Fund	\$0.00	\$488,643.98	\$488,643.98
Annual Assembly	\$0.00	\$142.10	\$142.10
Assembly Contributions	\$0.00	\$754.37	\$754.37
MC USA Bi-Annual Mtg travel	\$0.00	\$3,952.88	\$3,952.88
Dismantling Racism grant funds	\$0.00	\$4,197.50	\$4,197.50
	<b>\$0.00</b>	<b>\$499,788.48</b>	<b>\$499,788.48</b>
<b>Ministerial Leadership Commission</b>			
KS Leadership Center	\$0.00	\$2,562.44	\$2,562.44
Seminary Scholarship Fund	\$0.00	\$1,146.61	\$1,146.61
Sabbatical Fund (Vision 2012)	\$0.00	\$4,339.62	\$4,339.62
WDWM Scholarship (Permanent)	\$0.00	\$34,733.22	\$34,733.22
Koontz Scholarship Earned	\$0.00	\$63,908.83	\$63,908.83
Sabbatical Fund (Transitional Ministers)	\$0.00	\$15,624.31	\$15,624.31
Goertz Scholarship (permanent)	\$0.00	\$6,517.13	\$6,517.13
Goertz Scholarship earned	\$0.00	\$672.56	\$672.56
Pastor Assistance Fund	\$0.00	\$8,460.36	\$8,460.36
Lilly Endowment Matching Fund	\$0.00	\$2,325.00	\$2,325.00

	<u>General Fund</u>	<u>Restricted Funds</u>	<u>Total all Fund</u>
Ministerial Resourcing Events	\$0.00	\$6,050.17	\$6,050.17
Congregational Development	\$0.00	\$16,179.23	\$16,179.23
KIPCOR Consultation Fund	\$0.00	\$263.05	\$263.05
Hope Funds for Minister Counseling	\$0.00	\$1,000.00	\$1,000.00
	<u>\$0.00</u>	<u>\$163,782.53</u>	<u>\$163,782.53</u>
<b>Resource Commission</b>			
TX Urban Youth Grant	\$0.00	\$2,611.34	\$2,611.34
Low German Health Fund	\$0.00	\$375,053.53	\$375,053.53
Resource Com Investment Fund	\$0.00	\$75,285.92	\$75,285.92
Library Endowment	\$0.00	\$10,000.00	\$10,000.00
Library Endowment Interest	\$0.00	\$4,534.90	\$4,534.90
Spanish book grant	\$0.00	\$2,699.92	\$2,699.92
Bundle of Books	\$0.00	\$2,394.25	\$2,394.25
Library Vision 2012	\$0.00	\$40,956.13	\$40,956.13
Youth Camping/Service Grant	\$0.00	\$1,029.00	\$1,029.00
Youth - Leadership Training	\$0.00	\$1,750.41	\$1,750.41
Youth - Jr/Sr High Events	\$0.00	\$7,594.71	\$7,594.71
Youth - Scholarships	\$0.00	\$843.47	\$843.47
Resource Commission Workshops	\$0.00	\$2,545.93	\$2,545.93
Mustard Seed grants	\$0.00	\$3,000.00	\$3,000.00
	<u>\$0.00</u>	<u>\$530,299.51</u>	<u>\$530,299.51</u>
<b>Stewardship Commission</b>			
Oklahoma Oil lease	\$0.00	\$5,986.86	\$5,986.86
Equipment fund	\$0.00	\$3,546.42	\$3,546.42
Translation Fund (grant)	\$0.00	\$1,504.69	\$1,504.69
Translation Fund	\$0.00	\$3,000.00	\$3,000.00
Conference Minister Sabbatical Fund	\$0.00	\$32,867.25	\$32,867.25
Staff study leave	\$0.00	\$3,075.62	\$3,075.62
Restricted Funds - benefits	\$0.00	\$13,911.00	\$13,911.00
	<u>\$0.00</u>	<u>\$63,891.84</u>	<u>\$63,891.84</u>
<b>Church Planting Commission</b>			
Texas Convention	\$0.00	\$2,465.23	\$2,465.23
Church Plant Development Grant	\$0.00	\$5,232.94	\$5,232.94
Pauls' Bequest (Permanent)	\$0.00	\$96,042.00	\$96,042.00
Restricted Church Planting	\$0.00	\$19,621.79	\$19,621.79
CPC strategic plan grant funds	\$0.00	\$22,000.00	\$22,000.00
	<u>\$0.00</u>	<u>\$145,361.96</u>	<u>\$145,361.96</u>
<b>TOTAL LIABILITY</b>	\$147,939.95	\$6,548.43	\$154,488.38
<b>TOTAL EQUITY</b>	\$95,525.73	\$1,408,242.83	\$1,503,768.56
<b>TOTAL LIABILITY &amp; EQUITY</b>	<u>\$243,465.68</u>	<u>\$1,414,791.26</u>	<u>\$1,658,256.94</u>

# General Fund Income Statement

February 1, 2022 to January 31, 2023

## Income

Undesignated Contributions	\$ 327,555
Church Plant Contributions	6,270
Other Designated Contributions	575
Resource Library Refunds	848
Office and Travel Refunds	3,280
Rent Income	150
Seminary Scholarships	2,459
Income From Bequest Fund	122,161
Income from Restricted Funds	18,605
Personnel Rebates	10,840
Interest/Market Adjustment	(11,345)
<b>Total Income</b>	<b>481,398</b>

## Expenses

### Executive Board

Executive - Staffing	43,789
Executive - Staff Travel	1,590
Executive - Office Expense	3,004
Executive - Board Expense	310
Executive - Sabbatical Fund	1,125
Executive - Building Repair loan	604
Executive - CLC Expenses	446
Executive - MCUSA Delegates	2,500
Executive - Reference Council	-
<b>Executive Board Expenses</b>	<b>53,368</b>

### Ministerial Leadership Commission

Leader - Staffing	148,866
Leader - Staff Travel	7,543
Leader - Office Expense	12,017
Leader - Commission Expense	-
Leader - Sabbatical Fund	4,245
Leader - Building Repair loan	2,414
Leader - Ministerial Credential	572
Leader - Seminary Scholarships	1,943
Leader - Meetings & workshops	475
<b>Ministerial Leadership Commission Expenses</b>	<b>178,074</b>

### Church Planting Commission

Church Planting - Staff	62,943
Church Planting - Travel	5,155
Church Planting - Office Expense	2,452
Church Planting - Commission Expense	281
Church Planting - Sabbatical Fund	1,745
Church Planting - Repair loan	604
Church Planting - Special Events	-
Church Planting - Plant Support	7,750
Church Planting - Auxiliary Support Person	10,000
Church Planting - Resource Development	-
<b>Church Planting Commission Expenses</b>	<b>90,930</b>

### Resource Commission

Resource - Staff	82,970
Resource - Staff Travel	1,218
Resource - Office Expense	6,284
Resource - Commission Expense	-
Resource - Sabbatical Fund	1,750
Resource - Building Repair loan	1,207
Resource - Mennonite Library & Archives	3,000
Resource - Library resources & expenses	6,709
Resource - Music & Worship	-
Resource - Youth Misc	924
<b>Resource Commission Expenses</b>	<b>104,062</b>

### Stewardship Commission

Steward - Staff	35,651
Steward - Staff Travel	544
Steward - Office Expense	6,284
Steward - Commission Expense	100
Steward - Sabbatical Fund	375
Steward - Building Repair loan	1,207
Steward - Communications	-
Steward - Insurance	10,651
Steward - Audit	8,300
<b>Stewardship Commission Expenses</b>	<b>63,112</b>

### Total Expenses

**489,547**

### Net Income (Deficit)

**\$ (8,149)**

## 2500 Place Balance Sheet

February 1, 2022 to January 31, 2023

### ASSETS

#### Current Assets

Union State Checking	\$	19,279	
Praxis Mutual Fund		10,091	
Utilities Receivable		95	
<b>Total Assets</b>			<b>\$ 29,465</b>

### LIABILITIES AND CAPITAL

#### Current Liabilities

Payable to WDC	\$	15,491	
Payable to Revolving Fund		26,983	
<b>Total Liabilities</b>			42,473

#### Capital

Operating Fund Balance		(27,110)	
Net Income		14,101	
<b>Total Capital</b>			(13,009)

<b>Total Liabilities &amp; Capital</b>			<b>\$ 29,464</b>
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## 2500 Place Income Statement

February 1, 2022 to January 31, 2023

### Income

Utility Refunds	\$	10,301	
Rental Income		36,031	
Market Adjustment/Interest		(819)	
Funds from WDC for loan		6,036	
<b>Total Revenues</b>			<b>51,550</b>

### Expenses

Insurance	\$	9,292	
Salary Expense		5,150	
Payroll Tax Expense		302	
Property Tax		9,346	
Repairs & Maintenance		2,364	
Services		2,994	
Utilities		12,885	
Supplies		1,597	
Renovations		7,837	
Interest expense		1,173	
<b>Total Expenses</b>			<b>52,940</b>
<b>Net Income (Deficit)</b>			<b>\$ (1,391)</b>

# Revolving Fund Balance Sheet

February 1, 2022 to January 31, 2023

## ASSETS

### Current Assets

Union State Money Market	\$	236,082
Intrust CD		79,100
Cetera Investment		162,998
Praxis		10,014

**Total Current Assets** 488,194

### Other Assets - LOANS

Mennonite Church of the Servant	512
Camp Kitchen	30,755
2500 Place	26,983

**Total Other Assets** 58,250

**Total Assets** \$ 546,444

## CAPITAL

Retained Earnings	\$	546,444
Total Capital		546,444

**Total Liabilities & Capital** \$ 546,444