

## **2023 Annual Report of the Staff Relations Committee of Western District Conference**

The WDC Staff Relations Committee consists of 3 members appointed by the Stewardship Commission (Kent Dick, Jay Goering, and Ken Regier) and a representative of the Stewardship Commission (Pauline Buller). We meet with the conference minister to oversee personnel matters and policies. During the past year, all meetings were held in person again.

We accomplished our usual tasks of reviewing and affirming the staff salaries and benefits, housing allowances, and memos of understanding; receiving periodic staff updates and reports; being listeners and recorders for annual staff review interviews; and reviewing proposed staff budget amounts.

More specific tasks that we accomplished this year included considering changes to benefits for part-time employees with no action taken; appointing a committee member to serve on the business manager transition team; discussing the implications of changes to MC USA salary guidelines; and approving the job description for Business Manager.

After considerable discussion, we also recommended the establishment of a quarter-time fund development coordinator position to be funded out of the 2500 Place sale revenue through FYE 1/31/24 and to be included in the budget in following years.

Respectfully submitted,  
Kent Dick  
Chair