Shalom Mennonite Church

Job Description

**Position**

 Pastor (full-time)

**Overview**

 Provides leadership and direction for the mission, ministry and well-being of Shalom Mennonite Church. Accountable to the Congregational Board.

**Responsibilities**

#  Reaching out

* Community ministry. Actively engages in the Newton community and understands community members’ needs, concerns and opportunities.
* Ministry formation. Guides the congregation toward formation of ministries that address the needs of others in Newton, the nation and the world. Fosters a creative environment in which the congregation actively engages in God’s mission.
* Ministry leadership. Leads and guides ministry teams in their work.

#  Reaching up

* Worship. Primary responsibility for worship planning, including working with worship ministry teams to carry out worship tasks. In general, the pastor preaches 3-4 Sundays in succession followed by an open Sunday.
* Professional development. Participates in professional and educational opportunities that enhance professional skills as a pastor and congregational leader.

#  Reaching in

* Administration. Serves as the primary church administrator, including supervision of staff. Maintain communication with the Congregational Board about issues and opportunities.
* Pastoral care. Responsible for visitation, dedications, marriages, funerals, baptisms, new member development and other care for the congregation, including working with ministry teams that may form to assist in these areas.
* Denominational ministry. Participates in Western District Conference and Mennonite Church USA activities and keeps Shalom Mennonite Church actively engaged with those organizations.
* Spiritual formation. Encourages and facilitates the exploration of spiritual disciplines and promotes the spiritual growth of individual Shalom participants and the congregation as a whole.
* Youth ministry. Provides support for the Associate Pastor in areas of youth ministry in the congregation.

 **Requirements**

* Personal faith in Jesus Christ.
* Clear understanding of and commitment to Anabaptist Mennonite values.
* Graduate from an accredited seminary.
* Demonstrated ability to plan and lead meaningful worship.
* Professional experience as a pastor in an Anabaptist congregation preferred.
* Demonstrated skills in leading and caring for a congregation, including its youth.
* Strong administrative abilities, including experience supervising staff.
* Ability to work cooperatively and collaboratively with staff, board and congregation.
* Ability to support the wide diversity of perspectives represented among the members and participants of Shalom Mennonite Church.

Revised 2021